

**CONEJO VALLEY UNIFIED SCHOOL DISTRICT
CVUSD Board Room
1402 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR BOARD MEETING
Tuesday, June 14, 2022**

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Sylvester announced that there were no public comment requests received, and the Board convened into Closed Session at 5:00 p.m. where the following items were discussed:

B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957

C. Public Employee Appointment/Employment/Evaluation, Pursuant to Government Code §54957 - Title: Assistant Superintendent, Student Services

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022010260

E. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022030771

Closed Session ended at 5:30 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Sylvester called the meeting to order at 6:00 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Rocky Capobianco, and Board Trustees Cindy Goldberg and Bill Gorback. Student Board Trustee Catherine Xu was absent.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Dr. Lisa Miller, Assistant Superintendent, Student Services; Jeanne Valentine, Assistant Superintendent, Human Resources; and Kenneth Loo, Assistant Superintendent, Instructional Services.

B. Pledge of Allegiance

President Sylvester asked for a moment of silence in observance of the nineteen students and two teachers lost during the shooting at Robb Elementary School in Uvalde, Texas.

C. Announcements from Closed Session and Open Session Procedures

President Sylvester announced that the following items were discussed in Closed Session:

B. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code §54957

C. Public Employee Appointment/Employment/Evaluation, Pursuant to Government Code §54957 - Title: Assistant Superintendent, Student Services

Trustee Goldberg made the motion to approve Dr. Shanna Egans as the Assistant Superintendent of Student Services, seconded by Trustee Gorbach. **Motion carried: 5-0.**

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022010260

Trustee Gorbach made the motion to approve, seconded by Trustee Goldberg. **Motion carried: 5-0.**

E. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case OAH 2022030771

Trustee Goldberg made the motion to approve, seconded by Trustee Capobianco. **Motion carried: 5-0.**

D. Approval of the Agenda

Trustee Goldberg made the motion to approve the agenda as amended, pulling agenda items 4G, 4CC, and 4DD for a separate vote, seconded by Trustee Capobianco. **Motion carried: 5-0.**

E. 2021-2022 Greater Conejo Valley Chamber of Commerce Teacher of the Year

Mrs. Valentine introduced Mr. Zachary Snow as the 2021-2022 Greater Conejo Valley Chamber of Commerce Teacher of the Year and shared highlights of Mr. Snow's accomplishments.

F. Report from Parent Organization - African American District Advisory Council (AADAC)

President Sylvester announced that there were two (2) public comment requests submitted on this agenda item, and both speakers received three (3) minutes to speak. Ms. Alysia Flamer, AADAC Chairperson, spoke about the Committee's commitment, accomplishments, goals and priorities, issues of concern, and expectation of a District comprehensive plan for Black student achievement.

G. Comments – Public

President Sylvester announced that there were twenty-three (23) public comment requests submitted (3 via telephone; 20 in person), and each speaker received two (2) minutes to speak due to number of speakers. Dr. McLaughlin and District staff provided clarifications to comments made by public speakers, and District attorneys provided clarifications regarding public comments per Dr. McLaughlin's request. President Sylvester, Trustee Gorbach, and Trustee Gill provided clarifications to comments made by public speakers.

H. Comments - Board of Education

Individual Board members provided comments.

I. Comments – Superintendent

Dr. McLaughlin provided comments.

3. ACTION ITEMS – GENERAL

A. Human Resources - Approval of Contract for Assistant Superintendent, Student Services

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0.** Dr. Egans briefly addressed the Board and extended her sincere gratitude and excitement for the future ahead.

B. Human Resources - Declaration of Need for Fully Qualified Educators

Trustee Goldberg made the motion to approve, seconded by Trustee Gill. There was no Board discussion on this agenda item. **Motion carried: 5-0.**

C. Business Services - Public Hearing: 2022-2023 Proposed Budget - General Fund and Ancillary Funds

President Sylvester convened the Public Hearing at 8:12 p.m. and announced that one (1) public comment card was submitted; that speaker received three (3) minutes to speak. Dr. Hayek provided a clarification to the public speaker's comments regarding the election expense in question, which is charged to the District any time there is an election where a CVUSD Board member seat is on the ballot. President Sylvester closed the Public Hearing at 8:16 p.m.

Dr. Hayek presented information on the 2022-2023 Proposed Budget, including sources, information, and guidance on budget preparation; economic factors; 2022-23 LCFF Funding and specific spending proposals; Discretionary Block Grant funds; minimum wage forecast; mandates going into effect July 1, 2022; major budget impacts; proposed budget revenue and estimated expenses; projecting ending fund balance, impacts on multi-year projections, and a stimulus funds update. District staff responded to questions from Board members regarding educationally related mental health funds, FAFSA requirement, 3-year rolling average ADA calculation and impact, and position control budgeting. Dr. McLaughlin stated that reviewing personnel costs and position control could be a good charge for the LCAP/Budget Committee for the upcoming year. Dr. Hayek confirmed that any changes to the 2022-2023 Proposed Budget will be reflected in the First Interim Budget.

D. Business Services - Public Hearing: Resolution #21/22-54: Education Protection Account (EPA) Spending Plan, 2022-2023

President Sylvester convened the Public Hearing at 8:59 p.m. President Sylvester closed the Public Hearing at 8:59 p.m. after announcing that there were no public comment requests submitted and no Board discussion on this agenda item. Dr. Hayek clarified that the District is required to hold a Public Hearing to justify to the public and the Board of Education that funding from the EPA is going toward regular operational expenses and not administrator salaries.

E. Instructional Services - Public Hearing - 2022/2023 Local Control and Accountability Plan (LCAP), Inclusive of the Budget Overview for Parents

President Sylvester convened the Public Hearing at 9:00 p.m. and announced that one (1) public comment request was submitted; that speaker received three (3) minutes to speak. President Sylvester closed the Public Hearing at 9:03 p.m.

Mr. Loo presented information on the 2022/2023 Local Control and Accountability Plan, including an overview of the LCAP components and document assembly and the Budget Overview for Parents; projected revenues and expenditures; plan summary with reflections, successes, and identified needs; educational and community partner engagement; LCAP goals with new/modified metrics and actions, and LCAP Local Indicators and highlighted priorities. Mr. Loo responded to questions from Board members regarding suggestions incorporated into the LCAP, AP/IB test participation rates, anti-bias training for staff, possibility of renaming the LCAP survey, Grading Policy Committee progress, attendance at Camp Ramah for rising eighth graders who missed their opportunity to attend due to COVID-19, and revision of the metric for the communication goal on Positive Top of Mind and Awareness of Diverse Academic Offerings in the Community. Dr. McLaughlin stated that CVUSD is the only district expanding the information provided in the LCAP beyond supplemental dollars used. There was no further Board discussion.

F. Instructional Services - Approval of Resolution #21/22-55: Declaration of the Rights of All Students to Equity in Arts Learning

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. President Sylvester announced that one (1) public comment card was submitted, and that speaker received three (3) minutes to speak. Board members provided comments in favor of the resolution, and there was no further Board discussion. **Motion carried: 5-0.**

4. ACTION ITEMS – CONSENT

President Sylvester stated that the Board would start the approval of the Consent Agenda by first addressing the following pulled agenda items:

G. Human Resources - Approval of Substitute Salary Schedule

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. President Sylvester announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak. Dr. McLaughlin and Mrs. Valentine responded to questions from Board members regarding substitute salary comparisons with surrounding school districts in Ventura County. There was no further Board discussion. **Motion carried: 5-0.**

CC. Instructional Services - Approval of Contract Renewal - Turnitin, LLC – DEC

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. Dr. McLaughlin and Mr. Loo responded to questions from Board members regarding concerns with the software and its effect on equitable grading and assessment, requests to use this software, and feedback from teachers and students. There was no further Board discussion on this agenda item. **Motion carried: 5-0.**

DDD. Business Services - Acceptance of Donations/Gifts

Trustee Goldberg recused herself the discussion and vote on this agenda item as it involves her former employer. Trustee Gorbach made the motion to approve, seconded by Trustee Capobianco. There was no Board discussion on this agenda item. **Motion carried: 4-0, with recusal from Trustee Goldberg.**

- *Trustee Gorbach made the motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0.***

- *Trustee Gorback* made a motion to extend the Board meeting until 11:30 p.m., seconded by Trustee Goldberg. **Motion carried: 5-0.**

REMAINDER OF CONSENT AGENDA:

- A. Board of Education - Approval of Minutes**
- B. Board of Education - Approval of Subcommittee's Recommendations for Independent Citizens' Bond Oversight Committee Member Selections**
- C. Human Resources - Personnel Assignment Orders**
- D. Human Resources - Approval of Memorandum of Understandings Between the Conejo Valley Unified School District and California School Employees Association (CSEA), Chapter #620**
- E. Human Resources - Approval of School Psychology Supervised Fieldwork Agreement - Loyola Marymount University**
- F. Human Resources - Approval of Student Field Placement Agreement - Antioch University Santa Barbara**
- H. Instructional Services - Approval of Contracts Under \$5,000**
- I. Instructional Services - Approval of Contract Amendment - Biomedical Waste Disposal - CVAE**
- J. Instructional Services - Approval of Memorandum of Understanding Renewal between Ventura Unified School District (VUSD) and Conejo Valley Unified School District (CUVSD) - Indian Education**
- K. Instructional Services - Approval of Consolidated Application and Reporting System (CARS) Application for Funding - 2022/2023**
- L. Instructional Services - Approval of Adult School Courses for 2022/2023**
- M. Instructional Services - Approval of Agreement Amendment - VCCCD - DEC/HS - Fall 2022/2023**
- N. Instructional Services - Approval of School Time Schedules for 2022/2023**
- O. Instructional Services - Overnight Trip Request - NPH Spirit Cheer Team**
- P. Instructional Services - Approval of Renewal Contract - WOW! Events - NPH**
- Q. Instructional Services - Approval of Amendments to Board Policy and Administrative Regulation 5131.1 - Bus Conduct**
- R. Instructional Services - Approval of the Expanded Learning Opportunities Program (ELO-P)**
- S. Instructional Services - Approval of the Universal Pre-Kindergarten Plan**
- T. Instructional Services - Overnight Trip Request - TOH Dance Team**
- U. Instructional Services - Annual Update on Educator Effectiveness Block Grant**
- V. Instructional Services - Approval of Amended Contract - UCLA Center X**

- W. Instructional Services - Approval of Contract Renewal for STAR Education Inc.**
- X. Instructional Services - Approval of Contract Renewal - Zoom Video Communications, Inc. - DEC**
- Y. Instructional Services - Approval of Contract Renewal - Instructure (MasteryConnect)**
- Z. Instructional Services - Approval of Amendment to IXL Learning Contract**
- AA. Instructional Services - Approval of Contract Renewal - Explore Learning, LLC (Gizmos) - DEC**
- BB. Instructional Services - Approval of New Contract - Boys & Girls Clubs of Greater Conejo Valley**
- DD. Student Services - Approval of Amendments to Board Policy and Administrative Regulation 5113 - Absences and Excuses**
- EE. Student Services - Approval of New Administrative Regulation 5131.41 - Use of Seclusion and Restraint**
- FF. Student Services - Approval of Amendments to Board Policy and Administrative Regulation 6159.1 - Procedural Safeguards for Special Education**
- GG. Student Services - Approval of Contract for Residential Treatment Center Placement**
- HH. Student Services - Approval of Contracts for Non-Public School Placements**
- II. Student Services - Approval of Renewal Contract - EdFiles**
- JJ. Student Services - Approval of Renewal Contract with HopSkipDrive Inc.**
- KK. Student Services - Approval of Renewal Contract with Maxim Healthcare Services**
- LL. Student Services - Approval of Renewal Contract - STAR of CA LLC (dba STAR of CA, ERA Ed)**
- MM. Student Services - Approval of Renewal Contract with The Genesis Group**
- NN. Student Services - Approval of Renewal Contract with Cortica Behavioral Health, Inc.**
- OO. Student Services - Approval of Renewal Contract - Curriculum Associates, LLC**
- PP. Student Services - Approval of Renewal Contract - Savvas Learning Company, LLC**
- QQ. Business Services - Ratification of 2022-2023 Stop Loss Renewal Agreement with Berkshire Hathaway Specialty Insurance**
- RR. Business Services - Approval of Amendment No. 2 for Pupil Transportation Services (Home-to-School Transport) with American Transportation Systems**
- SS. Business Services - Approval of Amendment No. 2 for Pupil Transportation Services (Athletic and Field Trips) with American Transportation Systems**
- TT. Business Services - Approval of Addendum No. 2 to Lease Agreement with Ventura County Superintendent of Schools**
- UU. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- VV. Business Services - Ratification of Purchase Order Report (POs under \$5,000)**

WW. Business Services - Maintenance & Operations Department - Approval of Ad Hoc Maintenance Agreements for 2022-2023

XX. Business Services - Notices of Completion

YY. Business Services - MEASURE I - Change Order 1: Modernization – Entry - Concrete – Conejo Elementary School – Maximum Break, Inc.

ZZ. Business Services - MEASURE I - Change Order 2: Exterior Site Improvements – Metal Panels – Century Academy – David Atkin Construction, Inc.

AAA. Business Services - Disposal of Surplus and Obsolete Equipment

BBB. Business Services - Ratification of Statement of Work with CDW-G for Data Center Relocation

CCC. Business Services - Approval of Transfer of Funds - May 2022

EEE. Business Services - Ratification of Warrants - May 2022

FFF. Business Services - Ratification of Workers' Compensation Claims (under \$50,000)

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services - CVUSD Strategic Arts Plan

Mr. Loo and Mr. Peter presented an overview of the CVUSD Strategic Arts Plan, including the strategic arts planning process; establishment of mission statement and goals; planning team members; development of the visionary blueprint; curriculum, staffing, dedicated space, and equipment/supplies; community connections; and highlight updates for the 2022-23 school year. Mr. Peter responded to questions from Board members regarding program equity across all schools, scholarship availability, access to secondary support equipment, and funding opportunities. There was no further Board discussion on this agenda item.

B. Board of Education - Approval of Amendments to Board Policy 0200 - Goals for the School District

Dr. McLaughlin clarified that this amendment was generated by GAMUT and includes new language regarding the LCAP. There was no Board discussion on this agenda item.

C. Business Services - Approval of Joint Use Agreement for Beyer Park with Conejo Recreation and Park District

Dr. Hayek clarified that this agreement is a renewal with Conejo Recreation and Park District (CRPD) and includes their contribution to update the field to coincide with the remodel of Conejo Elementary School. This agreement will be brought forward to the CRPD Board at their next meeting for approval. There was no Board discussion on this agenda item.

D. Business Services - Approval of Resolution #21/22-53: Committed Fund Balance for Fiscal Year 2022-2023

Dr. Hayek clarified that this resolution sets a portion of one-time funds aside and recommits \$16 million of the fiscal stabilization reserve for use over the next three (3) years. There was no Board discussion on this agenda item.

E. Business Services - Approval of Amendment to Administrative Regulation 3350 - Travel and Meal Expenses

Dr. Hayek clarified that this amendment provides flexibility in the cost of meeting refreshments/lunches for staff due to the inflation of costs. There was no Board discussion on this agenda item.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members reached consensus to add the following topics for discussion at a future Board meeting:

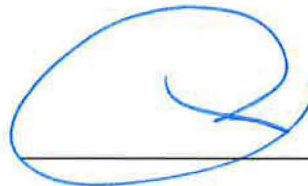
- Update on open school facilities/playgrounds afterhours and on weekends (Trustee Goldberg) - Dr. Hayek will provide an update at the 6/21/22 Board meeting
- Information on working cameras at school sites (Trustee Gorback) - Dr. McLaughlin will provide information in a memorandum to the Board

B. Adjournment

President Sylvester adjourned the Open Session at 10:41 p.m. The next scheduled Board meeting will be Tuesday, June 21, 2022, 5:00 p.m. Closed Session; 6:00 p.m. Open Session at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

August 16, 2022

Date



Clerk

August 16, 2022

Date



Superintendent

Please note that all regular CVUSD Board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this Board Meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos & Live Stream* at the following link:

<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>